




## What is the JPI Semi Annual Certification Portal?

- ❑ The JPI Federal Fund Certification Portal allows individuals who are federally funded and their administrators to certify that they worked entirely in the selected funds during the specified time period. This implementation was initially developed as a pilot for the Jefferson Parish Public School system and after much success and successful completions of audits, JPI is proud to offer this product to other school districts.
- ❑ ***Some notable benefits are:***
- ❑ **Centralized administration:** The portal makes it simple to generate reports and collect data as it pertains to fund certification since everything is stored on the server in one place.
- ❑ **Security:** With the elimination of paper, all information entered via the web portal will be under tight security that will require two levels of authentication.
- ❑ **IP Logging:** To reduce fraud, the system logs IP addresses of the workstations used to certify the employee.
- ❑ **All around organization:** All around organization and less clutter. Again since we are eliminating paper all together we greatly reduce the time spent on searching for documents as well as the costs associated with this process.

Taking measures to increase efficiency, accuracy, and effectiveness



**Jefferson Parish**  
Public School System

**Business Services**  
4800 RIVER ROAD  
MARRERO, LOUISIANA 70072-1843

Monday July 9 2007

DATE	FUND	CHECK	AMOUNT	NAME
7/15/2005	n/a	879712	\$2,961.09	MELADIE M UNCH
7/29/2005	n/a	884918	\$2,961.09	MELADIE M UNCH
8/15/2005	n/a	886961	\$2,961.09	MELADIE M UNCH
8/31/2005	n/a	889892	\$2,961.09	MELADIE M UNCH
9/15/2005	n/a	897011	\$2,961.09	MELADIE M UNCH
9/30/2005	n/a	904542	\$2,961.09	MELADIE M UNCH
10/14/2005	n/a	911984	\$2,961.09	MELADIE M UNCH
10/31/2005	n/a	921262	\$2,961.09	MELADIE M UNCH
11/15/2005	n/a	929047	\$2,961.09	MELADIE M UNCH
11/30/2005	n/a	936241	\$2,961.09	MELADIE M UNCH
12/15/2005	n/a	944454	\$2,961.09	MELADIE M UNCH
12/30/2005	n/a	950987	\$2,961.09	MELADIE M UNCH

According to our records you have been paid by the following federal funds on these dates **7/15/2005 - 12/30/2005**

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**SEMIANNUAL EMPLOYEE CERTIFICATION**

Employee: MELADIE M UNCH  
Employee #: 60050  
Fund: n/a

I hereby certify that for the period **07/01/2005 - 12/31/2005** I have worked on the above-referenced program for 100% of my time on the above-referenced program. This report is an after-the-fact determination of the time spent on the program during the period indicated, and I have full knowledge of 100% of these activities.

Please digitally sign this document by placing your signature over the following **81051953** in the box below and click I agree.

Employee Signature   Date **7/9/2007**

Completion of this form is required for all federally funded and state participating employees working on single cost objectives.

Listing of all checks and dates for the fund

Employees provide an electronic signature here.